**E-MAIL FROM PARISH/PASTOR**

**Subject:** An Update on the Bicentennial Campaign at [Parish Name]

Dear [Parishioner First Name],

In the hectic and often uncertain times that we have endured over the past several years, it is [my/our] continued prayer that the light of Christ has shined brightly in your life and that the [Parish Name] family has provided you a sense of community. As a parishioner, you are the lifeblood of our parish and we rely on your devotion to ensure we can provide a vibrant, Christ-centered church to our children, our friends, and future generations of Catholics.

[I am / We are] are writing this e-mail to you to provide you an update on our parish’s goals from the Bicentennial Campaign and to reiterate our immense appreciation and thankfulness for the generosity shown to our effort by our parishioners. To date, [Parish Name] has seen the following success:

* $Total Raised (Percentage of Parish Goal)
* $Total Paid in pledge payments received
* Number of Donors donors
* $Disbursement Amount disbursed back to Parish Name

As a reminder, these funds are enabling us to [insert case elements]. Not only will this ensure a bright future for [Parish Name], it will strengthen our foundation for generations to come as the next generation of Catholics become the stewards of our parish – just as those who came before us sought with our current parish family.

Please remember that pledges to this campaign may be fulfilled over time until 2025. Ideally, participants will have contributed at least 50% of their pledge by now, however we know that circumstances can change and that the current financial uncertainty many are feeling can contribute to delays in payments. If you still intend to meet your pledge by 2025, or if you need to change your pledge amount or payment schedule, please let our parish staff know as soon as possible. We can be reached at [parish phone/e-mail].

Your devotion and generosity are how our needs can be met. Now, more than ever, we are committed to living by the Gospel and bringing the Word of God to all of our parishioners and guests, and [I/we] hope that [Parish Name] will always be a space for comfort and community for you.

May God’s Blessings Be Yours,

[Signature]